

Day 1- 0830-1630

Introductions & Agenda

- Notable attendees: Irv Varkonyi (SCOPE), George Trapp (TNT), Doug O'Callaghan (Technicolor), Tom Stone (Solectron)

LE Contact- Unable to attend

IIS (George Gazey)

- Creation of a centralized database of losses (Geographic, individual traffic lanes)
- Started 1/1/04, 3 losses submitted to present
 - Without additional submissions until the end of March, the pilot program will be discontinued
 - NA losses only? If they are not reported to another region (notably EMEA), then submit to NA IIS.
 - No Legal questions pertaining to reporting (Sarbanes-Oxley)
- EMEA able to utilize data gathered within their IIS to avoid areas of concern.
- How to handle FF reporting of losses?

FF BOD Position (Bill Rice)- Gus Gustason elected to BOD. Congratulations, Gus.

2003 Benchmarking study (Dan Purtell)

- Additional Issues pertaining to CTPAT inspections (10% cargo inspected), tracking of this inspection process (what did they look at, which box, which parts, clean room environment)
- 2/25- Press Release in London (EMEA- PR representative) of the details of the benchmark. Study needs to be polished up prior to this release.
- Asking for input from Marine Insurers, Forwarders regarding benefits of TAPA to their companies.
- What do we do with this?
 - Used by TAPA membership?
 - Available on website?
 - Direction of membership
 - Recognition to Dan P. & Intel as support for this project
 - 53 companies, much arm-wringing

BVQi (Dave Church)

- Good year for audits
 - Pilot Air Freight putting out a press release (TAPA certification) with an endorsement
- 2003- 15 audits ordered, 15 audits completed, 8 open (waivers, SCAR)

- Completed a number of 'gap' audits (pre-audit awareness of process and where weaknesses are located)
 - ISO clients are contacting them to ask about TAPA certified sites to move their freight through these sites as opposed to non-certified sites.
 - Multi-site sampling (ISO based) within same management system applied to TAPA FSR would not be applicable to the FSR. FSR is not a management system, it's a site-specific area of application
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SGS- Lois O'Brien

- Contracted for 60 audits (03-04), completed 18, 15 certificates issued, scheduled 25, 0 waivers (all North America)
 - FSRs are not a management system (SGS doesn't want to put their name on a certificate for a site they have not visited).
 - Lois to attend the homeland security seminar at the end of Feb 04 with TAPA flyers on hand (marketing information)
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QMI- Karl Mandl

- Audits ordered-
 - 2003- 62 ordered, 25 completed, 19 passed, 6 failed, 37 pending
 - 2004- 6 ordered, 2 completed, 2 passed
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SCOPE, Securing the Supply Chain- Irv Varkonyi

- Working with NCSC to determine best practices in Supply Chain Security
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WWC Meeting- Ed Rana

- Attendance of additional members (BOD from NA)
- Regional
 - EMEA- Doubled membership, Lobbying efforts, Breakouts, Training, Time Constraints
 - AP- 225 Regional Members, Seven auditors, 101 Certified facilities, 115 attended Shanghai meeting (fewer meetings tied to other events)
 - Brasil- 16 companies, 19 members, 10 monthly meetings in '03, Contact established with BVQi, Anhanguera Highway continues to be highest risk, Moving forward: Expose TAPA model throughout Brasil & SA
 - NA- Established relationship with SA, benchmark, IIS, Draft trucking FSR, Membership changes, Decertification language drafted, FSR Change Control
- FSR Concerns
 - Member vs. Audit Firms (1/1/06 sunset)
 - Decertification Language (WW04 initiative)
 - ISO model- Not an initiative at this time

- FSR 2004 model/revision (complete by 06/04, implemented by 01/05)
- Membership Criteria
 - FF/Supplier industry membership
 - Addressed by NA- Full membership, board except Chair & Vice-Chair
 - EMEA- no full membership, hold board positions, change is not an issue
 - APAC- Suppliers are full members, Mgmt committee is mfg/buyer's
- FFI- Freight Forwarders International-
 - Discussed membership and formation,
 - Greater global unification with TAPA
 - FFI invited to WWC meetings to continue dialogue
- FSR Roadmaps
 - FSR Update for 2004 (1.1.05)
 - 3PL/LSR #1 WW initiative
 - Truck FSR #2 WW initiative
 - EMEA to take the lead
 - Cargo/Air #3 WW initiative
- '04 initiatives
 - Improved organizational communication
 - Grow Membership
 - FSR 2002/2004 updated and rolled out
 - LSR
 - Trucking FSR
 - "One" TAPA
 - Develop vision/role of WWC
 - PR Campaign

Day 2- 0830-1200 (Full Members Only)

Open Discussion: TAPA WWC & NA Strategic directions

1. Decertification Language
 - a. Audit firms have the language in place
 - b. Needs to be TAPAized, only
 - c. Committee to determine decertification language
 - i. Larry Gentile
 - ii. George Trapp
 - iii. Karl Mandl
 - iv. Dave Church
 - d. Consequences
 - e. Website issues?
 - f. We need to ensure that the timing is clear in the procedure.
 - g. Responsibility for annual self-assessments
2. Recognition by DHS/TSA/BCP of the FSR as BKM
 - a. Federal Govt not going to endorse any industry standards
3. QA- Auditing the auditors
 - a. 5% delta maximum

- b. Rather than a follow-up QA, do a witness audit (accompany the audit firms on the day of their audit)
 - c. If we do a witness audit, ensure that we're on the NDA of the audit firm
- 4. FSR Updates
- 5. Growing Membership
 - a. Members should attempt to bring in one new member
 - b. FF & Audit firms to reach out when applicable
- 6. LSR Committee
- 7. Trucking FSR
- 8. PR Campaign
- 9. SCOPE Presentation
- 10. Future agenda items- Warren, NJ
 - a. DHS or TSA as a speaker (Dan P., Fred S.)
 - b. NY LE representative? USSS?
 - c. NCSC- Fred to talk to them and see if they want to join us
 - d. Bill Rice- FFI
 - e. Insurance Update
 - f. Supplier
 - g. Pharmaceutical
 - h. Initiative Updates
 - i. Breakout groups